



HOGG MIDDLE SCHOOL PTA  
General Meeting  
Tuesday, December 08, 2020  
Virtual Meeting Via Zoom, 6 p.m.  
Houston, TX

The Hogg Middle School Parent-Teacher Association (the “PTA”) held a virtual general meeting on the 8<sup>th</sup> day of December 2020 via Zoom. The following members were present, thus constituting a quorum: Vanessa Saldana, Danielle Jones, Kyle Hensley, Cheryl Hensley, Allison Schmieder, Jens Schmieder, Aly Eaton, Liz Clenckenko, Tiko Hausman, Carter Gehman, Jenni Walker, Cara Drake

The meeting was called to order by Allison Schmieder at 6:04 p.m.

Welcome and Previous General Meeting Minutes for Report by Melanie Gehman

The Board presents the Meeting Minutes from October 20, 2020. Are there any corrections to the minutes? Seeing none, may I get a motion to approve the minutes? Allison Schmieder motioned. Cheryl Hensley seconded the motion. Minutes approved by the general membership.

Treasurer Report by Aly Eaton

Your PTA budgets in six categories: Membership, Hospitality, Programs, Fundraising, Administration Costs, and Donations. Per our first slide, an Overview of the General Ledger as of 11.30.2020, you can see each of these categories broken out and note our fiscal health. As a reminder, our fiscal year runs from July 1st, 2020 - June 30th, 2021. We have projected our receipts for this year (our income) to total \$71,575. Our projected expenditures (our expenses) should total \$117,577. Our assumed carryover at fiscal year-end is nearly \$25,000.

General Ledger Overview as of 11.30.2020					
PTA Category	Estimated Income	Actual Income	Estimated Expenses	Actual Expenses	Remaining Estimate of Category's Expenses
Membership*	\$21,750.00	\$11,700.00	\$2,575.00	\$ (1,960.41)	\$1,514.59
Hospitality	-	-	\$4,800.00	\$ (200.00)	\$4,600.00
PTA Programs	\$675.00	\$712.00	\$22,502.00	-	\$22,502.00
Fundraising*	\$40,150.00	\$35.97	\$12,500.00	\$ (67.94)	\$12,432.06
PTA Administration Expenses	-	-	\$8,700.00	\$ (484.00)	\$8,216.00
PTA Donations to Hogg Middle School	-	-	\$68,500.00	\$ (16,084.96)	\$52,415.04
<b>Totals</b>	<b>\$71,575.00</b>	<b>\$12,497.97</b>	<b>\$117,577.00</b>	<b>-\$17,897.31</b>	
*Pending Holidays at Hogg Fundraiser Reconciliation, inflow received for both Membership and the event is reflected in the Membership Category at this time.					
Regions Bank Account Balance 11/30/2020: <b>\$65,508.76</b>					
				\$ 70,508.98	Fiscal Year Beg Cash Balance
				\$ 11,700.00	Membership Income YTD
				\$ (1,060.41)	Stripe Fees YTD
				\$ (200.00)	Hospitality YTD
				\$ 712.00	PTA Programs Refund
				\$ 65.97	Amazon Smile YTD
				\$ (67.94)	Fundraising Expenses YTD
				\$ (484.00)	PTA Admin Expenses
				\$ (16,084.96)	PTA Donations to Hogg MS
				\$ 65,508.76	CASH BALANCE TIE-IN

As I shared at our October general meeting, HISD has deemed this the "Year of Flexibility". Your PTA is poised to pivot as we see Hogg's financial needs change. Our Region's Bank Account balance, as of 11.30.2020, is \$65,508.76. Our cash balance history is detailed on the following slide, including deposits and credits, withdrawals, and checks written, from July through month-end November. Drilling down to share the latest information, November's bank statement slide shows totals of \$2,016.65 in deposits and credits, \$400.27 in withdrawals, and \$736.95 in checks written. Our daily balance summary is also highlighted below.

FISCAL YEAR CASH BALANCE	7/1/2020	\$70,908.10	
		\$ -	deposits and credits
		\$ -	withdrawals
		\$ (2,272.08)	checks
	8/1/2020	\$68,636.02	
		\$ 81.79	deposits and credits
		\$ (21.31)	withdrawals
		\$ -	checks
	9/1/2020	\$68,696.50	
		\$ 6,359.36	deposits and credits
		\$ (28.26)	withdrawals
		\$ (3,689.00)	checks
	10/1/2020	\$71,338.60	
		\$ 3,659.26	deposits and credits
		\$ (9,147.29)	withdrawals
		\$ (1,221.24)	checks
	11/1/2020	\$64,629.33	
		\$ 2,016.65	deposits and credits
		\$ (400.27)	withdrawals
		\$ (736.95)	checks
	12/1/2020	\$65,508.76	

**Regions Bank Account**

**REGIONS**

Regions Bank  
 Regions Branch  
 301 Main St, Third Floor  
 Marietta, GA 30066

WIDE WORLD SERVICES, P.S.A.  
 1344 WINDY, ST  
 Marietta, GA 30066

ACCOUNT # 0018034493

Circle 001  
 Exp. 05  
 Expires 0  
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**LIFEGREEN NOT FOR PROFIT CHECKING**  
 October 21, 2020 through November 05, 2020

**SUMMARY**

Beginning Balance	\$64,629.33	Minimum Daily Balance	\$64,210
Deposits & Credits	\$9,879.43	Average Monthly Statement Balance	\$65,611
Withdrawals	\$8,900.00		
Fees	\$0.00		
Automatic Transfers	\$0.00		
Checks	\$7,175.00		
Ending Balance	\$65,508.76		

**DEPOSITS & CREDITS**

Date	Description	Amount	Balance
10/12	Amazon/ Hogg Middle SC	32.71	32.71
10/16	Single Transfer Hogg Middle SC	242.80	275.51
10/17	Single Transfer Hogg Middle SC	212.00	487.51
10/18	Single Transfer Hogg Middle SC	207.00	694.51
10/19	Single Transfer Hogg Middle SC	193.80	888.31
10/20	Single Transfer Hogg Middle SC	138.18	1,026.49
10/22	Single Transfer Hogg Middle SC	196.21	1,222.70
10/24	Single Transfer Hogg Middle SC	824.19	2,046.89
10/25	Single Transfer Hogg Middle SC	19.12	2,066.01
10/26	Single Transfer Hogg Middle SC	8.41	2,074.42
	<b>Total Deposits &amp; Credits</b>		<b>\$9,879.43</b>

**WITHDRAWALS**

Date	Description	Amount	Balance
10/12	TX 10114 2427	32.71	32.71
10/16	WELLS 04 2010 2427	242.80	275.51
10/17	WELLS 04 2010 2427	212.00	487.51
10/18	WELLS 04 2010 2427	207.00	694.51
10/19	WELLS 04 2010 2427	193.80	888.31
10/20	WELLS 04 2010 2427	138.18	1,026.49
10/22	WELLS 04 2010 2427	196.21	1,222.70
10/24	WELLS 04 2010 2427	824.19	2,046.89
10/25	WELLS 04 2010 2427	19.12	2,066.01
10/26	WELLS 04 2010 2427	8.41	2,074.42
	<b>Total Withdrawals</b>		<b>\$8,900.00</b>

**DAILY BALANCE SUMMARY**

Date	Opening	Closing	Day	Balance
10/21	\$64,629.33	\$64,629.33	1	\$64,629.33
10/22	\$64,629.33	\$64,629.33	2	\$64,629.33
10/23	\$64,629.33	\$64,629.33	3	\$64,629.33
10/24	\$64,629.33	\$64,629.33	4	\$64,629.33
10/25	\$64,629.33	\$64,629.33	5	\$64,629.33
10/26	\$64,629.33	\$64,629.33	6	\$64,629.33
10/27	\$64,629.33	\$64,629.33	7	\$64,629.33
10/28	\$64,629.33	\$64,629.33	8	\$64,629.33
10/29	\$64,629.33	\$64,629.33	9	\$64,629.33
10/30	\$64,629.33	\$64,629.33	10	\$64,629.33
10/31	\$64,629.33	\$64,629.33	11	\$64,629.33
11/01	\$64,629.33	\$64,629.33	12	\$64,629.33

Finally, I'd like to celebrate how we've stewarded your PTA dollars by sharing our Grants and Donation spreadsheet. As you'll note, we have donated over \$16,000 to date to support students and staff of Hogg Middle School. We are very excited to report that the Book Bike, a

nearly \$4,000 grant expenditure custom-built to share the love of reading with our entire school community, will be in service as early as next week! Our latest expenditure is in support of the Science Department and Razorback pets.

Requested Amount	Response #	Department/Class	WYIF Type	Approved Yes/No	Completed Hogg Approval	Grant/Committee under PTA Budget	Paid Date or Pending	ESTIMATED Request	ACTUAL \$/NO.	Notes
\$1,488.00		Classroom Read Counts (Books)	Approved	Approved		26-Jun-20	Unpaid		\$1,488.00	Class #114 to Blue Stone (books 1470000)
\$121.42		Other Expenses	Yes	Yes		11-Jun-20	Unpaid		\$121.42	Class #147 to purchase library 2nd grade grad.
\$448.00		Other Expenses	Yes	Yes		26-Jun-20	Unpaid		\$448.00	Class #137 to purchase library 2nd grade grad
\$220.00		Other Expenses	Yes	Yes		21-Jun-20	Unpaid		\$220.00	Class #142 to library (2nd grade prop)
\$1,776.00		Other Expenses	Yes	Yes		24-Jun-20	\$1,776.00		\$1,776.00	Class #138 to purchase library 2nd grade grad
\$6,427.80		Classroom Read Counts	Yes	Yes		15-Oct-20	\$6,427.80		\$6,427.80	CC @classroom
\$700.00		Other Expenses	Yes	Yes		15-Oct-20	\$700.00		\$700.00	CC @classroom get more books.
\$1,071.00		Staff	Yes	Yes		25-Oct-20	\$1,071.00		\$1,071.00	CC @classroom
\$276.00		Staff	Yes	Yes		25-Sep-20	\$276.00		\$276.00	Class #146 to MONITOR by WYIF
\$282.00		Staff	Yes	Yes		23-Nov-20	\$282.00		\$282.00	Class #147 to purchase library 2nd grade grad
\$774.70		Classroom Computers	Yes	Yes		20-Oct-20	\$774.70		\$774.70	CC @classroom
\$220.00		Classroom Computers	Yes	Yes		20-Oct-20	\$220.00		\$220.00	Class #147 to purchase library 2nd grade grad

Membership Report by Liz Clechenko

Currently, we have 201 members including parents and faculty. We added over 100 in October/November and more than 20 joined in December as part of the Scavenger Hunt. All community members are encouraged to join. Please reach out to other parents and teachers to join.

If you join the PTA, you may vote at general meetings and fund programs like the book bike, 1 Book 1 School, and many teacher grants. Membership tiers are available to those who would like to volunteer their time if they can not give financially.

Please visit [hoggpta.org](http://hoggpta.org) and go to the membership page to join. Complete information and “add to cart.” If you join above “basic membership” you do not need to join individually, this level covers your family. Corporate matching is available and encouraged.

Current Membership Level Statistics

- 3 Platinum
- 4 Gold
  
- 17 Silver
- 24 Bronze

- 19 Copper
- 23 Basic
- 3 Volunteer
- 16 Teacher

#### Communication Update by Allison Schmieder

Holidays at Hogg's website has updated information on winners. Please send your photos to [communications@hoggpta.org](mailto:communications@hoggpta.org) so that they may be displayed. Event pics can be found here: <https://photos.app.goo.gl/Mug4xqiRXwCSjqZF6> and via [hoggpta.org/hoggholidays](https://hoggpta.org/hoggholidays).

The Hogg Facebook Page is a great way to get all information for upcoming events and notifications. In addition, we send a weekly newsletter that is posted on the Hogg PTA webpage. We also maintain a PTA Google Calendar to keep everyone up to date on the PTA calendar, which can be found at Hogg PTA Google Calendar: (<https://bit.ly/39SVkHH>)

Please let Allison know if you want to add any information or feedback.

#### Fundraising Report by Cara Drake

Holidays with Hogg Scavenger Hunt was a great success. We had high participation and had winners for the scavenger hunt and raffle prize. We had great prizes donated including from BB's and Cykle. The feedback was very positive. TOTAL RAISED? TOTAL PARTICIPANTS?

BB's has offered Hogg a "Spirit Day" on Wednesday, 17 December all day. Hogg will get 20% of all the sales.

#### Volunteer Report by Cheryl Hensley

Thank you to everyone who volunteers with Hogg, especially the Thanksgiving Lunch and Scavenger Hunt. You are very much appreciated, especially during covid. The Volunteer Level of PTA Membership is available and I can help you reach your required hours.

#### Programs from LaTasha King-Crump

There is a zoom meeting on 14 December for Call to Rally for PTA. The Texas PTA President will attend and present what initiatives the PTA is backing this legislative year. It's important for parents to learn about the advocacy that PTA does on our behalf. You can find the event on the HOgg PTA Facebook page and website.

I am seeking help from the programs committee. I will have a meeting next week to discuss what we will be doing next Spring. Please email me at [programs@hoggpta.org](mailto:programs@hoggpta.org).

#### Adjournment

The next meeting is Tuesday, February 16, 2020, at 6 p.m. at this same Zoom link. There being 5 no other business to address, the meeting was adjourned at 6:27 p.m.

Guest Speaker

Danielle Jones, Wraparound Specialist for Hogg Middle School. We offer students and families all types of aid including clothing, food, financial needs. If you or anyone you know needs any of these services, please contact me via email or telephone. [Danielle.jones2@houstonisd.org](mailto:Danielle.jones2@houstonisd.org)

Principal's Message by Principal Saldana

Thank you for organizing the Scavenger Hunt. I had a great meeting with the Grants Committee and appreciate all the donations to support our teachers.

Meeting minutes compiled by Melanie Gehman, Board Secretary.

Minutes approved on March 2, 2021, by the General Membership.