



HOGG MIDDLE SCHOOL PTA
General Meeting
Tuesday, October 20, 2020
Virtual Meeting Via Zoom, 6 p.m.
Houston, TX

The Hogg Middle School Parent-Teacher Association (the “PTA”) held a virtual general meeting on the 20th day of October 2020 via Zoom. The attached list of members was present, thus constituting a quorum.

The meeting was called to order by Tiko Reynolds-Hausman at 6:07 p.m.

Welcome and Previous General Meeting Minutes for Review

Tiko Reynolds-Hausman

The Board presents the Meeting Minutes from May 14, 2020. Are there any corrections to the minutes? Seeing none, may I get a motion to approve the minutes? Sasha Vaihkman motioned. LaTasha King Crump seconded the motion. Minutes approved by the general membership.

Treasurer Report by Aly Eaton

The PTA Treasurer duties at a glance include collaboration with the PTA Board, Hogg Middle School Staff, and friends of the PTA as we advocate for all students and families; providing financial leadership and oversight of Hogg Middle School’s PTA bank account; maintaining PTA financial records with transparency, accuracy, and in an organized way; and communicating the financial position and expenditures of the PTA effectively.

The beginning balance for this fiscal year, July 1, 2020 to June 30, 2021, is \$70, 908.10. With the proposed budget approved by last year’s board and PTA membership (see attached presentation), given income and expenses as described, our assumed carryover at the end of the fiscal year 2020-2021 is projected to be \$24,906.

We budget in six categories: Membership, Hospitality, Programs, Fundraising, Administration, and Donations. Per the slides shared (see attached presentation), projected receipts (INFLOW) for this fiscal year will be \$71,575. Projected expenditures (OUTFLOW) for this fiscal year will be \$117,577. Our assumed carryover, therefore, projected at fiscal year-end will be \$24,906.

HISD has deemed this the “Year of Flexibility” and we believe this to be our fiscal role as the PTA as well. We’re financially strong and poised to pivot as our budgetary needs change/the year goes on. We will likely be updating (and sharing) new projections every two to three months.

Finally, a few expenditures to highlight we have incurred so far this year include a Book Bike (~\$3,700), HEPA Filters for all classrooms (~\$6,500), and additional PPE requested by the administration, totaling roughly \$12,000 earmarked to date. We take the stewardship of all PTA funds very seriously and want to celebrate the generosity of this community.

Financial Reconciliation Committee Review Report by Allison Clarke

See attached presentation. For the fiscal year 1 July 2019 - 30 June 2020--

Beginning balance: \$24,574.49; Gross receipts: \$122,624.00; Total disbursements: \$76,290.39;

Outstanding Disbursements: \$89,488.62; Ending balance: \$70,008.62

All records were correct, with no irregularities. Thank you to the committee for their hard work in completing this report.

Membership Report by Liz Clechenko

Currently, we have 121 members including parents and faculty. All community members are encouraged to join. The vast amount of items that benefit the school come from member dues. Last year, we had more than 400 members. The difference is due to the lack of F2F events this year due to covid. Please reach out to other parents to join.

If you join the PTA, you may vote at general meetings and fund programs like 1 Book 1 School and many teacher grants. Membership tiers are available to those who would like to volunteer their time if they can not give financially.

Please visit hoggpta.org and go to the membership page to join. Complete information and “add to cart.” Corporate matching is available and encouraged.

Communication Update by Allison Schmieder

I update the PTA website, social media, and PTA tech person. Hopppta.org is a great resource, which includes a Google calendar with our events to synch to your calendar at home. Please connect with us but know that we can not help with school issues. You must contact the school directly. Please encourage membership with friends and in social media.

Fundraising Report by Cara Drake

In lieu of in-person fundraising events, we are having Holidays with Hogg, a bicycle scavenger hunt Dec. 4-6, 2020 with teams, and an “Ugly Christmas Sweater” theme. Cykle on Yale has donated a motorized balance board for a raffle. Volunteers and sponsors are needed.

Coca-cola rewards can be turned into Hogg funding through the coca-cola codes program. Every bit helps in fundraising this year.

We are planning our first spirit night. If anyone has a contact for a Spirit Night restaurant, please email me.

Volunteer Report by Cheryl Hensley

Thank you to everyone who volunteers with Hogg. You are very much appreciated, especially during covid. The Volunteer Level of PTA Membership is available and I can help you reach your required hours.

Recently, we filled the teacher's lounge with snacks and drinks with donations from parents and HEB to support them as they begin to work at the school.

I'm collecting volunteers for the "Holidays at Hogg" event. Please email me with your interest.

Programs from LaTasha King Crump

Tiko Hauman introduced the general membership to our newly appointed VP of Programs and welcomed LaTasha on behalf of the PTA.

Reflections by PTA contest is currently happening. The theme is "I Matter Because..." The deadline is 13 November and can include many art forms. Email relections@hoggpta.org. You must be a member to submit. The website is on the Hogg page.

We are planning the Black History program, Spirit Night, and Coffee Night Connections. I am open to any and all suggestions. Please email me at programs@hoggpta.org.

Adjournment

The next meeting is December 8, 2020, at 6 p.m. at this same Zoom link. There being no other business to address, the meeting was adjourned at 6:37 p.m.

Meeting minutes compiled by Melanie Gehman, Board Secretary.

Minutes approved on _____, 2020.